

Silverside Dental Associates, L.L.C.

Patient Payment Policy

Silverside Dental Associates is committed to provide you with the best care possible. We will, where applicable, file a claim with your dental insurance carrier on your behalf. Monies paid to Silverside Dental Associates will be appropriately applied to your account with our office. Balances remaining after payment is received from your insurance carrier will be billed to the patient/responsible party. Like most dental offices, we require full payment at time of service. For your convenience we accept: cash, personal checks, Visa, Mastercard and Discover.

Participating Plans

Silverside Dental Associates is a participating provider with several dental insurance plans. Amongst them are: Delta Dental, Cigna, Dentemax, Connection Dental, Metlife, Guardian, Principal and Humana. Please check your individual policy to verify that we are listed as a participating provider. For those patients' insurance companies with whom we are a participating provider, we will submit your claim for you. However, all deductibles, co-insurances and co-payments are due at the time of service.

Pre-authorizations

If your insurance policy requires you to have a pre-authorization or you, as the patient, are requesting that one be done for you prior to treatment, it is your responsibility to ensure that it has been received in our office.

Non-participating Plans

As a courtesy, Silverside Dental Associates will submit your claim for you. However, any fees not covered by your insurance will be billed to the patient's responsible party.

Timely Payments

All balances not paid within 90 days will be sent to a collection agency.

Payment Plans

All balances not paid in full within 30 days will be subject to an 18% interest rate which accrues daily unless you have an approved payment plan with Silverside Dental Associates.

Alternative Payment Arrangements

Silverside Dental Associates recognizes that dental expenses are sometimes unplanned and may be incurred during a period of financial hardship. In the event of financial hardship, our Billing Associates are equipped to assist you. Dependent upon the needs of the patient, a prompt pay discount may be made available, or in certain circumstances, a payment plan can be made available. However, such arrangements must be made prior to receiving treatment.

Collections

Any account that goes to a collection agency will be assessed an extra 1/3 of the debt that the collection agency imposes.

Bad Check or NSF Policy

In the event of a Bad or NSF check, you will incur a fee of \$35.00 in addition to the balance when a check is returned unpaid.

Missed & No Show Appointments

Missed and canceled appointments with insufficient notice impact our ability to deliver care to our patients. When a patient misses an appointment, a Broken Appointment fee of \$75.00 for an hour and \$150.00 for two hours may be charged to the responsible party. The application of these fees is solely at the discretion of the dentist. In the event of an unforeseen and valid reason the fee may be waived. A broken or missed appointment injures three; a waiting patient, you, and me.

Duplication of Records

\$50.00 fee for any records to be duplicated.

Patient signature: _____ Date: _____